

Parish of Thurcaston & Cropston

Minutes of Annual Parish Council meeting held on Monday 13th May at 6.30pm in Memorial Hall, Anstey Lane, Thurcaston.

Present: Cllr. Matt Green, Cllr Jason Fairchild, Cllr Sylvia Cole, Clerk Marianne Lane & one member of public.

1. **Election of Chairman** To receive nominations, election of Chairman and signing of acceptance of office. **Vice Chairman Cllr. Matt Green opened meeting in absence of presiding Chairman Cllr Mark Charles. Cllr Mark Charles was nominated for Chairman for the coming year and in his absence, council resolved to appoint him and he will be required to sign his declaration of acceptance of office before June 10th PC meeting.**
2. **Election of Vice-Chairman** To receive nominations, election of Vice-Chairman and signing of acceptance of office. **Cllr Matt Green was nominated as vice-chairman for the coming year, council resolved to appoint him and he duly signed his acceptance of office.**
3. **Apologies** – To receive apologies for absence and to consider whether to approve reasons given. **Apologies received and accepted from Cllr. Mark Charles, Cllr. Michael Jackson and Cllr. Sue Graham.**
4. **Declaration of Interests Pecuniary and Non-Pecuniary** - To receive declarations of Interest on agenda items. **None**
5. **Minutes** – To approve and sign the minutes from the meeting on the 8th April 2024. **Resolved to approve as a true record.**
6. **Public Participation** – The meeting will be adjourned at this point for a period not exceeding 15 minutes to allow members of the public to ask questions on items listed on the agenda. **Resident advised that footpath J64a was impassable due to overgrown cow parsley. Requested clerk notify LCC. Chair advised that member of public reporting issue holds more weight than PC reporting it.**
8. To receive Borough & County Councillors reports, if any. **None**
9. To receive reports from Councillors on meetings they have attended as Parish Council Representatives. **None**
10. Police Report – Crime figures for past month – **Thurcaston** 3 Vehicle Crime incl. 2 vehicles stolen off driveway. 1 theft. 3 Burglary incl. 2 attempted garage breaks and 1 report of dwelling burglary (mental health related). 1 Criminal damage. **Cropston** 1 vehicle stolen off driveway.
11. **Finance**
 - a) To receive Internal Audit Report. **Received and noted.**
 - b) To receive and approve the accounts for the Annual Governance Accountability Review (AGAR) for year ended 31/3/2024 to be submitted to Moores (External Auditor) **Received and resolved to approve.**
 - c) To approve and sign section 1 of the AGAR **Duly signed.**
 - d) To approve and sign section 2 of the AGAR **Duly signed.**
 - e) To receive end of Year bank Reconciliation. **Received and approved.**
 - f) To approve date for Notice of Public Rights & Publication of unaudited AGAR from 3rd June until 12th July as recommended by auditor. **Resolved to amend date from 4th June until 15th July.**
 - g) Receive and approve payment list for the month of April 2024. **Resolved to approve payments of £11,566.46**
 - h) To receive schedule of receipts in April 2024 **Received and duly noted.**
 - i) To receive and approve up to date bank reconciliation. **Received and approved.**
 - j) To receive Parish Film Night report for April 2024. **Film reports received for both April and May. April 57 tickets sold, profit of £102.16, May 46 tickets sold, profit of £78.51**
 - k) To consider and renew LRALC & NALC membership at a cost of £685.06. **Resolved to renew membership for 2024/2025**
 - l) To receive notification of cost of £1768.95 for Zurich insurance for 2024/2025 under 5 year agreement. **Received and noted.**
 - m) To consider quotations for boundary fencing in Cemetery on Leicester Road, Cropston. **Resolved to accept quotation for securing metal fencing at cost of £350**
12. To approve schedule of meetings for 2024/2025 **Meeting dates of 2nd Monday of each month excluding July and December when there are no meetings. Meetings to commence at 6.45pm**
13. Council Policies – To review statutory policy Standing Orders . New Financial Regulations to be reviewed at later date. Other policies covered by Standing orders to be reviewed at later date. **Resolved to amend Standing Orders for meeting to commence at 6.45pm.**
14. Review of the terms of reference for Open Spaces committee. **Reviewed, no changes**
15. Appointment of any **new** members to existing Open Spaces committee. **Cllr Fairchild appointed as voluntary member only due to work commitments.**
16. To consider communication from Cropston resident regarding Coffin Bridge on bridlepath J56. **Council resolved for Clerk to assist in liaising with relevant authorities on the condition of the grade 2 listed bridge which is within the parish.**

17. To consider Parish Council donating HM King's Portrait to the Memorial Hall Charitable Trust. **Resolved to donate portrait to the Trust and to be mounted in the Memorial Hall.**
18. Consider Parish Council honouring 80th Anniversary of D-Day Normandy Landings. **Resolved to purchase 80th Anniversary Tommy from Royal British Legion for £175.00 and mount on outside of Memorial Hall to commemorate.**
19. Planning Applications if any.
P/24/0613/2 – Conversion of garage into habitable space. 21 Thistle Close, Cropston. LE7 7HP. No comment.

Meeting closed at 7.20pm