

Parish of Thurcaston & Cropston

I hereby give notice that the **Annual Parish Council Meeting** of the above named Parish will be held at the **Memorial Hall, Anstey Lane, Thurcaston, Leicester. LE7 7JA** on **Monday 13th May 2024 at 6.45pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Marianne Lane
Clerk to the Council

Dated 7th May 2024

AGENDA

1. **Election of Chairman** To receive nominations, election of Chairman and signing of acceptance of office
2. **Election of Vice-Chairman** To receive nominations, election of Vice-Chairman and signing of acceptance of office.
3. **Apologies** – To receive apologies for absence and to consider whether to approve reasons given
4. **Declaration of Interests Pecuniary and Non-Pecuniary** - To receive declarations of Interest on agenda items
5. **Minutes** – To approve and sign the minutes from the meeting on the 8th April 2024.
6. **Public Participation** – The meeting will be adjourned at this point for a period not exceeding 15 minutes to allow members of the public to ask questions on items listed on the agenda.
8. To receive Borough & County Councillors reports, if any
9. To receive reports from Councillors on meetings they have attended as Parish Council Representatives.
10. Police Report – to receive report if available.
11. **Finance**
 - a) To receive Internal Audit Report.
 - b) To receive and approve the accounts for the Annual Governance Accountability Review (AGAR) for year ended 31/3/2024 to be submitted to Moores (External Auditor)
 - c) To approve and sign section 1 of the AGAR
 - d) To approve and sign section 2 of the AGAR
 - e) To receive end of Year bank Reconciliation.
 - f) To approve date for Notice of Public Rights & Publication of unaudited AGAR from 3rd June until 12th July as recommended by auditor.
 - g) Receive and approve payment list for the month of April 2024
 - h) To receive schedule of receipts in April 2024
 - i) To receive and approve up to date bank reconciliation.
 - j) To receive Parish Film Night report for April 2024
 - k) To consider and renew LRALC & NALC membership at a cost of £685.06
 - l) To receive notification of cost of £1768.95 for Zurich insurance for 2024/2025 under 5 year agreement.
 - m) To consider quotations for boundary fencing in Cemetery on Leicester Road, Cropston.
12. To approve schedule of meetings for 2024/2025
13. Council Policies – To review statutory policy Standing Orders . New Financial Regulations to be reviewed at later date. Other policies covered by Standing orders to be reviewed at later date.
14. Review of the terms of reference for Open Spaces committee.
15. Appointment of any **new** members to existing Open Spaces committee.
16. To consider communication from Cropston resident regarding Coffin Bridge on bridlepath J56.
17. To consider Parish Council donating HM King’s Portrait to the Memorial Hall Charitable Trust.
18. Consider Parish Council honouring 80th Anniversary of D-Day Normandy Landings.

19. Planning Applications if any.

P/24/0613/2 – Conversion of garage into habitable space. 21 Thistle Close, Cropston. LE7 7HP.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND PARISH COUNCIL MEETINGS