

**Parish of Thurcaston & Cropston**  
Memorial Hall, Anstey Lane, Thurcaston, LE7 7JA  
Tel: 0116 2367626 Email: clerk@thurcastonandcropston.org.uk

***Minutes of the Parish Council meeting held on Monday 13<sup>th</sup> March 2023 at 6.45pm at the Memorial Hall, Anstey Lane, Thurcaston to transact the business on the agenda.***

Attendees: Cllr Mark Charles (Chair), Cllr Matt Green, Cllr Sylvia Cole, Cllr Michael Jackson, Cllr Sue Graham, Clerk, Marianne Lane, Booking Clerk Jane Dew, Cllr Deborah Taylor, PCSO Mitch Jarvis and 1 member of public.

1. Apologies for absence - None
2. To receive any Declarations of Interest and requests for dispensations if any. Cllr Matt Green declared interest in agenda item 10d)
3. To approve and sign minutes of Parish Council meeting held on Monday 13<sup>th</sup> February 2023. Approved as a true record.  
  
Meeting closed 6.47pm
4. Public Participation – The Council meeting will be adjourned at this point for a period not exceeding 15 minutes to allow members of the public to ask questions on items listed on the agenda. **No questions**  
  
Meeting resumed 6.48pm
5. Parish Councillors Reports on meetings they have attended as Parish Council representatives. Cllr Sylvia Cole attended the Charnwood Mayors Civic Service and advised it was well worth going to. Cllr Cole also attended the Election Candidates & Agents briefing at Charnwood Borough Council and advised it was not a particularly good briefing.
6. Borough and County Councillor's reports if any. Cllr Deborah Taylor advised LCC Transport Plan will enter public engagement during summer 2023 with decisions being made in Autumn 2023. An Oak Tree planted for Ukraine at County Hall to mark 1 year since the invasion.  
Borough Councillor Mark Charles advised CBC awaiting report back from Inspectors on the local Plan and if no issues, can then go out for consultation.
7. Parish Film Night – Report if available of film shown Friday 10<sup>th</sup> March 2023. The Film Phantom of Open went ahead despite the dreadful weather conditions during the day. 50 attendees with a profit of £76.41. Overall profit for this financial year £1006.77
8. To consider Cemetery fees due to rising costs. Interment Fees increasing for both Residents and Non-Residents from 1<sup>st</sup> April 2023.
9. Expenditure – procedures. The procedure for procurement advised to all Councillors and Clerk advised that there is training available with LRALC on Finance. This session is for councillors only and is designed to give them a greater understanding of their duties with regard to the council's finances.
10. Financial
  - a) To approve payments for February 2023 of £3982.23 Approved and to receive receipts for February 2023 – received.
  - b) To approve Bank Reconciliation if available – bank reconciliation not available by time of meeting, will be emailed to cllrs as and when bank statement received from Barclays.
  - c) To consider and approve quotation for Oak Tree and Plaque to commemorate the Coronation of King Charles 111. Quotation for £230 approved unanimously.
  - d) To consider and approve Wildflower Verge Signage quotes for installation before mowing season commencing 1<sup>st</sup> April 2023. Cllr Matt Green left meeting whilst Cllrs discussed and considered quote. Quotation for £90 for 3 plaques approved unanimously supplied by Matt Green.
11. Planning Applications if any – none received.

12. Staffing Matter – To consider entering into confidential session. Chair proposed and it was resolved to enter into closed session. Subject of carrying over holiday days into next annual leave year as per contracts of employment, resolved to accept up to 5 days could be carried over.

Chairman.....Date.....