

**Thurcaston & Cropston Parish Council**  
 Memorial Hall, Anstey Lane, Thurcaston. LE7 7JA. Tel.: 0116 2367626  
 Email:clerk@thurcastonandcropston.org.uk

**Minutes of meeting held on Monday 10<sup>th</sup> October 2022 at The Memorial Hall, Anstey Lane, Thurcaston.**

Attendees: Chair Cllr Mark Charles, Cllr Matt Green, Cllr Michael Jackson, Cllr Sue Graham, Cllr Sylvia Cole, Cllr Andy Sharp.  
 Also Present: Clerk – Marianne Lane, County Councillor Deborah Taylor & Memorial Booking Clerk Jane Dew.

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1. **Apologies** – To receive apologies for absence and to consider whether to approve reasons given. None
  2. **To receive Declarations of Interest both pecuniary and non-pecuniary on agenda items. Councillors are reminded that they must notify the monitoring officer of any changes to their Register of Members Interest. None**
  3. **To approve & sign the Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> August 2022.** Minutes signed as a true record.
  4. **Public Participation** – 15 minute recess for members of public to comment on items on the agenda (*please note that Councillors are not allowed to enter into open debate with members of the public at this point of the meeting and that, if the matters raised are not on the agenda for discussion, they may need to be followed up at a later meeting*) **NO PUBLIC**
  5. **Chairman & Parish Councillors Reports on any meetings they have attended as Council Representatives.** Cllr Sylvia Cole attended the induction of the new vicar of All Saints Church, Thurcaston and advised the event went very well and was well attended.
  6. **Borough/County Councillors report if any.** Cllr Deborah Taylor read out her report and has emailed it to Parish Council for inclusion with minutes of meeting. Borough Councillor Mark Charles advised that re-examination of the CBC local plan will begin at the end of October
  7. **Police Report.** No Police report or present. Cllrs advised of burnt out car on Anstey Lane and asked Clerk to enquire as to when it will be removed.
  8. **Open Spaces Committee Report.** Report received and will be an addition to the minutes of the meeting.
  9. **To discuss format for the Ceremony on 26<sup>th</sup> October 2022 for the dedication to the Queens Platinum Jubilee at Jubilee Park. Deputy Mayor of Charnwood attending.** Deputy Mayor of Charnwood will be attending together with Chairman and other Councillors. Children who won the design an area of Jubilee Park will be invited to cut the ribbon round the Oak Tree planted in commemoration.
  10. **Financials.**
    - a) To receive External Audit Report from PKF Littlejohn for year ended 31<sup>st</sup> March 2022 **Received and Cllr Sue Graham on behalf of council thanked the Clerk for her hard work in this.**
    - b) To receive Payments List for Parish Council August 2022 - £9079.71 & September 2022 - £14905.84 **Received and approved.**
    - c) To Receive Receipts List for Parish Council August 2022 & September 2022 **Received and approved.**
    - d) To receive Bank Statements and Bank Reconciliation for Parish Council accounts **Received and approved.**
    - e) To receive first and second quarterly budget reports. **Received and approved.**
    - f) To consider purchasing Poppy Wreath @ £20 for Remembrance Sunday and confirm who will attend to lay wreath. **Resolved to purchase poppy wreath and Cllr Andy Sharp to lay wreath at All Saints Church on Remembrance Sunday.**
    - g) Consider purchasing Microsoft Office for the Parish Office at cost of £113.00 **Resolved to purchase.**
  11. **Planning Applications**

P/22/1512/2 – Erection of detached double garage and car-port with first floor annexe accommodation. 26 Station Road, Cropston. LE7 7HD. **No comments**

P/22/1604/2 – Proposed installation of new window and render to side elevation, replacement of external windows/doors to side and rear elevations, erection of outbuilding to rear garden, associated landscaping and external works. 169 Leicester Road, Thurcaston. LE7 7JL **No comments**

**Resolved to move the meeting into a closed and confidential session for agenda items 12 & 13 under the Public Bodies (Admission to Meetings) Act 1960.**
  12. Exempt Item – To consider entering into a confidential session to discuss staffing matter.
  13. Contract – To consider entering into a confidential session to discuss a contract.

- 14. Future Agenda Items – No debate or decision can be made about any items raised not on this agenda other than to decide if the matter should be a future agenda item. **Cllr Andy Sharp requested the issue of signage at Jubilee Park be included on agenda at 14<sup>th</sup> November 2022 meeting.**

**Meeting Closed at 8.20pm**

**Chairman.....Date.....**